



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Transition Marlborough: www.transitionmarlborough.org		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Membership is free, we rely on donations		

### 2. Your project

Project Title/Name	Improving self-reliance in the Marlborough area		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Transition Marlborough aims to protect our town and the surrounding area from the rising costs of food, energy and transport which are being driven by the global challenges of depleting fossil fuel resources, climate change, and the resultant environmental impacts.  Current projects include: Establishing Kennet Community Energy to promote local ownership of renewable energy projects; Reducing fuel poverty; Improving public transport; Promoting local food production and wholefood bulk-buying; Reducing waste; Raising awareness of the need to reduce carbon emissions; Re-skilling the community		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Marlborough		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date on-going	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date on-going	No <input type="checkbox"/>

<b>Where will your project take place?</b>	in the Marlborough area
<b>When will your project take place?</b>	Our projects are on-going
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Wilts is one of the biggest carbon emitting counties in UK due to the high dependency on car travel and heating oil. Wilts has lowest installed renewable energy capacities in SW (State of the Environ Report 2012). Marl area has more than 900 families living in fuel poverty (Private House Condition Survey) poor public transport leading to an exodus of young people in search of jobs (TM Transport Group Report) high rate (23%) of childhood obesity in town schools (Joint Strategic Assessment Survey, 2010-2011), high dependency on trucked-in food (Marlborough Area Plan) more than 50% of household waste still going into land-fill (Kennet Environmental Profile, 2011 - see WC Intelligence Network).
<b>How many people will benefit from your project?</b>	>500
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Marl Area Plan: Inadequate public transport, p.15 Growing dependence on large food mile products, p. 23 Fuel poverty and domestic safety, p. 25  also WC's Intelligence Network
<b>Any other information about your project. (Limited to a 1000 characters)</b> We are doing voluntary work with WC to implement their 'Affordable Warmth' scheme: vulnerable households are being identified by means of a thermal imaging project, which we are mangaging in collaboration with teachers at a local secondary school. We need to produce information - leaflets and brochures, in order to raise awareness of available government grants for retro-fitting energy-inefficient properties. We are working with the BTPG in order to reduce the impact of proposed cuts to the Bedwyn bus service and Berks-Hants train line. We intend to reduce congestion at Bedwyn station by producing a smart phone app linked to an on-line map, to promote a dedicated car-share scheme. More Community Sales are planned to reduce waste. Funds are needed to prepare promotional material for each new project, subsidise attendance at technical courses, sponsor and record new series of lectures by experts in particular fields, that will be open to the public for little or no cost	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through local fund-raising activities, including provision of skills training courses and community sales.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Results of thermal imaging will be compiled; households benefitting from Affordable Warmth scheme will be recorded; nos. of passengers using Bedwyn bus & commuter trains will be monitored; impact of car-share scheme on parking in Gt Bedwyn will be assessed; items saved from land-fill will be weighed; no. of people attending awareness-raising meetings will be counted . All activities will be filmed

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b>	<b>Month:</b> September	<b>Year:</b> 2012
<b>A - Total income:</b>	£978	
<b>B - Minus total expenditure:</b>	£429	
<b>Surplus/deficit for year: (A minus B)</b>	£549	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£50	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Promotional material	£200	<b>Own fundraising/reserves</b>	P	£50
Tech course subsidies	£400	Donations	P	£50
App design	£200	<b>Parish/town council</b>	P	£500
Public lectures	£310			£
Camcorder & tripod	£260	<b>Trusts/foundations</b>		£
Projector	£300			£
Tally counters	£30	<b>In kind</b>		£
	£			£
	£			
	£	<b>Other</b>		£
	£	Permaculture course	P	£100
<b>Total Project Expenditure</b>	<b>£1,700</b>	<b>Total Project Income</b>		<b>£700</b>
<b>Total project income B</b>		£700		
<b>Total project expenditure A</b>		£1,700		
<b>Project shortfall A – B</b>		£1,000		
<b>Grant sought from Wiltshire Council Area Board</b>		£850		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance       Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 03/01/2013

**Position in organisation:** Chairperson

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**